

Kaley Elementary School
PTA Board Meeting
Minutes from August 9, 2007

Call to Order: The PTA Board Meeting was held in the Teacher's Lounge at Kaley Elementary School on Thursday August 9, 2007. The PTA President, Richard Bolam, called the meeting to order at 6:02 p.m.

Members/Guests Present: Sharron Potts, Richard Bolam, Maria Cruz, Sandra Daves

Minutes: The Recording Secretary, Sharron Potts, presented the minutes from the July 18, 2007 board meeting. The minutes were approved.

Corresponding Secretary's Report: No report.

Treasurer's Report: The Treasurer, Karen Raphael, was absent and Maria Cruz presented the treasurer's report. She reported a balance of \$13,014.57 as of July 31, 2007. There is still one outstanding check from the 2006-2007 school year and a few outstanding bills. The Board agreed to reimburse Richard Bolam and Maria Cruz for the cost of the training session they attended plus mileage and food. The treasurer's report was approved.

PTA President's Report: A new uniform shirt company has been selected. Richard Bolam will contact our former company Joy Shirtworks to ask for the disc with our logo and also a copy of the invoice for the person/company who digitized the image.

The new uniform shirts are in and a distribution schedule has been set up. Kaley Spirit Shirts will arrive by August 15, 2007. They will be sold at the Back to School Picnic for \$10.00.

Atlantic Coast Theater will perform at Kaley on May 29, 2008 for the upper grades.

A Facility Use Agreement is required for each school event. This is to be done online. Richard Bolam will fill one out for each School Event.

Maria Cruz will contact First Christian Church to see if we can use their facility for Kaley's movie night.

Principal's Report: Ms Daves and Maria Cruz will pick up the staff treats and the treats for the Welcome Parents events.

PTA will have a lock box placed in the office.

Orlando's Mayor will visit Kaley in September. PTA will give him a Kaley shirt.

There is a Leadership Training for PTA officers on August 25, 1997 from 9:00-3:00. Ms Daves encouraged the board to attend.

Membership Committee Report: Sheila Shaffer will be in charge of membership. She will do a membership drive at the Back to School Picnic. Winn Dixie is donating a \$5.00 coupon and a loaf of bread to everyone who joins PTA.

Uniform Committee Report: Uniform shirt pick-up will be held Wednesday August 15 and Thursday August 16, 2007 from 4:00-7:00 p.m. Richard Bolam will set up tables and distribute the uniform shirts. They will also be available for pick-up from 9:00 to 10:00 a.m. on Monday August 20, 2007 in the Media Center. Maria Cruz will organize their distribution.

Ways and Means Report: The PTA would like to sell Smencils again this year. Richard Bolam and Maria Cruz will look into ordering them.

Janeille Bennett will set up the Fall Fundraiser with Reader's Digest and inform PTA of the kickoff, collection, and distribution dates.

Maria Cruz will look into Entertainment Book sales and see if they can be pre-sold. If so she will develop an order form.

Back To School Picnic: The back to school picnic will be held on Friday, August 17, 2007. There will be a PTA meeting from 4:00-4:15, Classroom visits from 4:15-5:00, and the hot dog dinner from 5:00-6:00. Maria Cruz will pick up the hot dogs and chips for the picnic and Richard Bolam will pick up the condiments and hot dog buns. A sign-up sheet will be distributed to classroom teachers asking parents to volunteer to help PTA.

Ms Daves will send out a phone message inviting everyone to the picnic.

SAC/PLC Report: No report.

The next PTA Board Meeting will be Thursday, September 13 at 6:00 p.m. The PTA Board Meeting was adjourned at 7:30 p.m.

